

---

# How to Report a Title IX Violation

We are committed to providing a safe, inclusive, and respectful environment for everyone. Discrimination based on sex, race, color, national origin, disability, or other protected characteristics is not tolerated.

If you believe you've experienced or witnessed discrimination, harassment, or retaliation, **you have the right to report it.**

---

## What Can Be Reported?

You can report concerns related to:

- **Sex-based discrimination (Title IX)** <https://www.ecfr.gov/current/title-28/chapter-I/part-54>
- **Retaliation** for reporting a concern

---

## Ways to File a Complaint

You can choose the reporting method that works best for you:

### 1. Online Reporting Form

Complete our confidential online form

Insert link to your organization's Title IX/Civil Rights complaint form]

### 2. Email

Send your complaint directly to:

Title IX coordinator: Kylie Anderson [Kylie@theadvocatesorg.org](mailto:Kylie@theadvocatesorg.org)

### 3. By Phone

Call us to make a verbal report:

 208-725-8785

(You may leave a message after hours.)

---

## Who Receives My Complaint?

Your report will be received by **The Advocates Title IX Coordinator**, Kylie Anderson, who is trained to handle these complaints respectfully, confidentially, and in line with federal law.

---

## Can I Report Anonymously?

Yes, you may submit an anonymous report. Please note that anonymous reports may limit our ability to investigate or respond fully.

---

## What Happens After You File a Complaint?

1. We will review your complaint promptly.
2. You may be contacted for more information.
3. Supportive measures may be offered (e.g., schedule adjustments, no-contact orders).
4. If a formal complaint is filed, we will begin an investigation.
5. Both parties will be treated fairly, and you will be updated throughout the process.

---

## Protection from Retaliation

We will not tolerate retaliation against anyone who makes a complaint or participates in an investigation. If you believe retaliation has occurred, you can report that too.

---

## Need Help or Have Questions?

If you're unsure whether something should be reported, we still encourage you to reach out. We are here to help.

**Contact:**

Kylie Anderson [kylie@theadvocatesorg.org](mailto:kylie@theadvocatesorg.org) or Phone: 208-725-8785